



BOARD POLICY 522

522 – Staff Conduct

All staff members have a responsibility to be familiar with, and abide by, state and federal laws as these affect their work, the policies of the Board of Education, and the regulations designed to implement them.

Since the realization of District mission is dependent upon the professional behavior of all staff, the following specific responsibilities will be required:

1. Promotion of a positive, professional, and respectful school/work environment.
2. Upholding confidentiality of records or information.
3. Faithfulness and promptness in attendance at work.
4. Support and enforcement of policies of the Board and regulations of the school administration.
5. Diligence in in completion of assigned responsibilities.
6. Care and protection of school property.
7. Concern and attention for their own and the school system's legal responsibility for the safety and welfare of students.
8. Maintaining the highest ethical standards.
9. It is a person's professional and moral responsibility to give an honest day's work for an honest day's pay.

Legal Ref.: Section 120.12(2) Wisconsin Statutes
Employee Handbook

Adopted: April 16, 2015 Pending Board approval